

Exhibitor Registration Form

1. Primary Contact Information

Company Information

Company Name*:
DBA Name (if different):
Mailing Address 1*:
Mailing Address 2:
City*:
County*:
State*:
Zip Code*:
Phone Number*:
Fax Number:
Website:
Company Representative (who will be attending matchmaking event)
First Name*:
Last Name *:
Title:
Phone Number*:
Email*:
Fax:





Registration Steps:

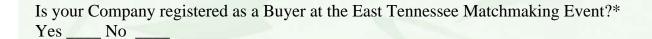
FAX both pages of the application to

615-532-8715

Attn: East
Tennessee
Business
Matchmaking

Questions: Contact Michelle Proctor at

1-800-872-7201



2. Reservation Information*

Reservation Period: January 1 - March 1, 2006

Payment Period: March 1-March 31, 2006

Amount: \$100.00

Exhibitors can reserve space at the Business Matchmaking Conference by completing this application and faxing it to 615-532-8715. Instructions for submitting payment through an online secure payment system will be emailed to the contact person listed on this form on or before March 1, 2006. Payment must be received during the period March 1- March 31, 2006. Any reservation that does not provide payment during this period can be subject to cancellation without notice.

Note: There are a limited number of exhibitor booths. They will be sold on a first-come, first-serve basis.

Payment Information:

Credit or debit card payment is the only accepted payment method for local and federal government and corporations. State Government agencies may issue a journal voucher by contacting Michelle C. Proctor at (615) 741-8914 or at Michelle.Proctor@state.tn.us.

Refunds & Cancellations:

Registration fees are non-refundable. An alternate or substitute attendee can be arranged by submitting a request in writing via fax or email to Michelle C. Proctor at Michelle.Proctor@state.tn.us or fax: 615-532-8715 no later than March 30, 2006.

Special Accommodations:

Reasonable accommodations for individuals who qualify under the Americans with Disabilities Act are available upon request. For people with special accommodations, please contact Michelle C. Proctor at Michelle.Proctor@state.tn.us or by calling 1-800-872-7201 by March 31, 2006.

Confirmation Policy:

The registration will not be confirmed until full payment has been received. Incomplete registration forms will not be processed and a confirmation number will not be issued. Do not submit a duplicate registration as a follow-up to an already submitted registration. Refunds may not be guaranteed for duplicate registrations.

* denotes required fields

Booth Dimensions: Booths are six feet long with two chairs and skirting.